



**Admin Assistant SALARY SCHEDULE FY 2025**  
 Effective with August 9, 2024 paycheck

Step	Clerk-Admin Asst I				Secretary-Admin Asst I				Lead Secretary-Admin Asst II				Financial Secretary-Admin Asst II				Admin. Secretary-Admin Asst III				Step
	State	Local	Longevity	Annual	State	Local	Longevity	Annual	State	Local	Longevity	Annual	State	Local	Longevity	Annual	State	Local	Longevity	Annual	
1	23,436	9,868		33,304	23,436	10,380		33,816	24,882	10,697		35,579	24,882	11,584		36,466	25,735	12,512		38,247	1
2	24,062	10,459		34,521	24,062	11,002		35,064	25,465	11,342		36,807	25,465	12,268		37,733	26,326	13,248		39,574	2
3	24,640	11,082		35,722	24,640	11,662		36,302	26,046	12,023		38,069	26,046	13,010		39,056	26,916	14,050		40,966	3
4	25,216	11,752		36,968	25,216	12,364		37,580	26,628	12,743		39,371	26,628	13,790		40,418	27,505	14,893		42,398	4
5	25,793	12,408		38,201	25,793	13,104		38,897	27,212	13,502		40,714	27,212	14,607		41,819	28,164	15,777		43,941	5
6	26,370	13,201		39,571	26,370	13,887		40,257	27,821	14,320		42,141	27,821	15,490		43,311	28,829	16,726		45,555	6
7	26,946	14,000	600	41,546	26,946	14,730	600	42,276	28,479	15,172	600	44,251	28,479	16,421	600	45,500	29,499	17,735	600	47,834	7
8	27,521	14,827	600	42,948	27,521	15,599	600	43,720	29,136	16,085	600	45,821	29,136	17,413	600	47,149	30,162	18,805	600	49,567	8
9	28,168	15,720	600	44,488	28,168	16,538	600	45,306	29,793	17,051	600	47,444	29,793	18,454	600	48,847	30,830	19,930	600	51,360	9
10	28,819	16,662	600	46,081	28,819	17,530	600	46,949	30,449	18,074	600	49,123	30,449	19,553	600	50,602	31,495	21,116	600	53,211	10
11	29,469	17,663	850	47,982	29,469	18,582	850	48,901	31,110	19,154	850	51,114	31,110	20,731	850	52,691	32,161	22,390	850	55,401	11
12	30,120	18,720	850	49,690	30,120	19,693	850	50,663	31,767	20,304	850	52,921	31,767	21,984	850	54,601	32,826	23,743	850	57,419	12
13	30,770	19,853	850	51,473	30,770	20,884	850	52,504	32,422	21,527	850	54,799	32,422	23,292	850	56,564	33,494	25,152	850	59,496	13
14	31,422	20,675	850	52,947	31,422	21,752	850	54,024	33,081	22,816	850	56,747	33,081	24,689	850	58,620	34,158	26,665	850	61,673	14
15	32,074	21,511	850	54,435	32,074	22,657	850	55,581	33,740	23,754	850	58,344	33,740	25,710	850	60,300	34,823	27,766	850	63,439	15
16	32,726	22,150	1,100	55,976	32,726	23,303	1,100	57,129	34,394	24,377	1,100	59,871	34,394	26,328	1,100	61,822	35,493	28,435	1,100	65,028	16
17	33,374	22,150	1,100	56,624	33,374	23,303	1,100	57,777	35,050	24,377	1,100	60,527	35,050	26,328	1,100	62,478	36,158	28,435	1,100	65,693	17
18	34,026	22,150	1,100	57,276	34,026	23,303	1,100	58,429	35,710	24,377	1,100	61,187	35,710	26,328	1,100	63,138	36,823	28,435	1,100	66,358	18
19	34,676	22,150	1,100	57,926	34,676	23,303	1,100	59,079	36,364	24,377	1,100	61,841	36,364	26,328	1,100	63,792	37,490	28,435	1,100	67,025	19
20	35,328	22,150	1,100	58,578	35,328	23,303	1,100	59,731	37,026	24,377	1,100	62,503	37,026	26,328	1,100	64,454	38,156	28,435	1,100	67,691	20
21	35,977	22,445	1,350	59,772	35,977	23,614	1,350	60,941	37,682	24,692	1,350	63,724	37,682	26,646	1,350	65,678	38,821	28,779	1,350	68,950	21
22	36,643	22,445	1,350	60,438	36,643	23,614	1,350	61,607	38,354	24,692	1,350	64,396	38,354	26,646	1,350	66,350	39,502	28,779	1,350	69,631	22
23	37,324	22,445	1,350	61,119	37,324	23,614	1,350	62,288	39,039	24,692	1,350	65,081	39,039	26,646	1,350	67,035	40,196	28,779	1,350	70,325	23
24	38,020	22,445	1,350	61,815	38,020	23,614	1,350	62,984	39,738	24,692	1,350	65,780	39,738	26,646	1,350	67,734	40,908	28,779	1,350	71,037	24
25	38,728	22,445	1,350	62,523	38,728	23,614	1,350	63,692	40,453	24,692	1,350	66,495	40,453	26,646	1,350	68,449	41,635	28,779	1,350	71,764	25
26	38,728	22,445	1,600	62,773	38,728	23,614	1,600	63,942	40,453	24,692	1,600	66,745	40,453	26,646	1,600	68,699	41,635	28,779	1,600	72,014	26
27	38,728	22,445	1,600	62,773	38,728	23,614	1,600	63,942	40,453	24,692	1,600	66,745	40,453	26,646	1,600	68,699	41,635	28,779	1,600	72,014	27
28	38,728	22,445	1,600	62,773	38,728	23,614	1,600	63,942	40,453	24,692	1,600	66,745	40,453	26,646	1,600	68,699	41,635	28,779	1,600	72,014	28
29	38,728	22,445	1,600	62,773	38,728	23,614	1,600	63,942	40,453	24,692	1,600	66,745	40,453	26,646	1,600	68,699	41,635	28,779	1,600	72,014	29
30	38,728	22,445	1,600	62,773	38,728	23,614	1,600	63,942	40,453	24,692	1,600	66,745	40,453	26,646	1,600	68,699	41,635	28,779	1,600	72,014	30

**STATE TRAINING STIPEND**

BACHELOR'S DEGREE	\$1,320
CERTIFIED SECRETARY CERTIFICATE	\$991
PROFESSIONAL SECRETARY CERTIFICATE	\$662

**Local Training Stipend**

FSF Internal Accountant	\$1,500
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The Colonial School District shall not discriminate in its employment practices or its educational programs and activities of students on the basis of race, creed, color, religion, national origin, age, sex, sexual orientation, domicile, marital status, disability, genetic information, veteran status, or any legally protected characteristic.